

**CIR-1, Library Cards for Residents / Free Cards**

**Effective: April 9, 2025**

Supersedes: January 22, 2025; January 1, 2022; September 1, 2018; January 10, 2017; June 9, 2015; January 13, 2015; April 10, 2012

**Policy Statement:** As part of its public service mission of meeting the educational, recreational, and informational needs of its customers, the Camden County Library issues cards for checking out library items and accessing online and digital resources.

**Regulations**

1. Patrons may register for a library card in person or online.
2. There is no age restriction for obtaining a library card.
3. The following are eligible for free library cards. Identification must be presented at registration as noted.

**Three-year cards**

<ul style="list-style-type: none"> <li>• Residents of member communities</li> <li>• Camden County residents aged 65 and over</li> <li>• Residents who reside in jurisdictions that have reciprocal borrowing agreements with the Camden County Library</li> <li>• Anyone approved for a courtesy card by the Library Director or a Branch Manager</li> </ul>	<p>Residents aged 15 and up: valid photo identification card with their current street address or two other items of identification with current street address. If US mail is being used as a form of ID, it must be issued or postmarked within the last 90 days and include name and current address. A post office box may be used if the resident shows proof of ownership of property in a member community (tax bill, etc.).</p> <p>Juveniles age 14 and under must be accompanied by a parent or legal guardian who must present appropriate identification and sign the application as the person responsible for the card. If a juvenile is unable to provide the required identification and co-signature, the registration may be processed, and the card mailed to the street address care of a parent or guardian. Three items may be borrowed on the date of issue of the card.</p>
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In addition to identification as required above the following individuals who are eligible for three-year, one year, and three-month cards must present:



**Three-Year Cards**

Property owners in member communities	Proof of property ownership
Librarians who reside in Camden County	Proof of MLS or MLIS degree
Businesses or nonprofit organizations located in member communities	Proof of affiliation with the business or non-profit and proof of address
Camden County veterans or active-duty military	Documentation confirming status

**One-Year Cards**

Camden County officials and employees	Evidence of employment or status
Students and Tutors registered with Literacy Volunteers of America/Camden County (LVA/CC)	Active status must be verified by the LVA-CC office
Employees of Camden County public, private, and parochial K-12 schools	Evidence of employment
Homeschoolers who reside in Camden County	Documentation confirming status
Camden County Library volunteers	Evidence of status
K-12 students who reside in non-member communities but are enrolled in schools in member communities	Evidence of status
Staff and faculty employed by Rutgers University-Camden	Evidence of employment
Students who reside in dorms at Rutgers University-Camden	Evidence of status
Camden County College students, faculty, and staff	Evidence of status or employment

**Three-month cards**

Residents of non-member communities issued a card in conjunction with a special promotion or program	Same identification requirement as residents of member communities
Individuals aged 15 and older who do not have a permanent address or identification with a current address	n/a

4. Accounts may be renewed online, in person, or by phone. Renewals made in person require identification as outlined in this policy.
5. Address changes may be made online, in person, or by phone. Address changes made in person require a valid photo ID with the new street address or two other forms of identification with the new street address.